

BROOKINGS COUNTY COMMISSION MEETING

TUESDAY, AUGUST 9, 2016

The Brookings County Board of County Commissioners met in regular session on Tuesday, August 9, 2016 with the following members present: Ryan Krogman, Larry Jensen, Lee Ann Pierce, and Tom Yseth. Stephne Miller was absent.

CALL TO ORDER

Chairperson Krogman called the meeting to order.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

The agenda for the August 9, 2016 Commission Meeting was approved without objection.

CONSENT AGENDA

Motion by Pierce, seconded by Jensen to approve the consent agenda. Motion carried. The consent agenda consisted of the minutes from the July 19, 2016 Commission Meeting, the minutes from the July 21, 2016 Commission Meeting, and the minutes from the August 3, 2016 Commission Meeting.

Travel Requests: Shiann Hauptert, Tonia Thornton, Andrew Erickson, Kevin Murfield, Maria Aguirre, Alisha Haddock, and Ashlie Steppart to attend a Mental Health First Aid Training on August 11th in Brookings; Mike Giegling, Sean Doremus, Zach Page, and Michael Gengler to attend a Mental Health First Aid Training on August 11th in Brookings; Bev Chapman, Kristen Witchey, and Vicki Buseth to attend a Tyler Users Conference on August 17th-18th in Oacoma, SD; Commissioners & Department Heads to attend the 2016 SDACC/SDACO Fall Convention on September 12th-13th in Sioux Falls; Matt Christensen to attend a NIBRS Training on September 12th-14th in Pierre; Dr. Richard Hieb to attend a Coroner Training on October 17th-18th in Sioux Falls; Darren DeJong to attend a Drug Court Conference on November 1st-4th in Deadwood.

Personnel Action Notices: routine step increase- Chris Mulhair to \$19.38, effective June 1, 2016; routine step increase- Paul Ness to \$18.03, effective July 1, 2016; routine step increase- Linda Gross to \$21.12, effective July 1, 2016; voluntary resignation- David Hynes, effective July 29, 2016; routine step increase- Melissa Walsh to \$16.77, effective August 1, 2016; voluntary resignation- Tomas Toucedo, effective August 19, 2016.

Cellular Authorizations: Laura Littlecott- Data Plan at \$45/month; Zach Page- Basic Usage at \$30/month.

Human Services Report: case #16-116 for Avera McKennan was denied; case #16-118 for Avera McKennan was denied; case #16-119 for Avera McKennan was denied; case #16-130 for rent was approved; case #16-131 for rent was approved; case #16-132 for rent was approved; case #16-133 for rent was approved; case #16-134 for Brookings Hospital was denied; case #16-134A for Brookings Hospital was denied; case #16-135 for Brookings Hospital was denied; case #16-138 for County Burial was approved; case #16-139 for rent was approved; case #16-140 for rent was approved; case #16-147 for County Burial was approved.

ROUTINE BUSINESS

Approval of Claims

Motion by Yseth, seconded by Jensen to approve the following claims. Motion carried.

A&B Business Inc, Copier Contract, \$25.00; Allegra Print & Imaging, Window Envelopes, \$289.93; Aragon, Antonio, Translation Services, \$87.50; Aragon, Martha A, Translation Services, \$150.00, Translation Services, \$75.00; Avera Medical Group Radiology, Prisoner Medical, \$52.50; Banner Associates, Engineering Services, \$13,348.08; Bauer, Tim, Board Mtg Mileage 7/11, \$9.24; Birk, Richard, Fuel, Ratchet Strap, \$65.63; Kelan Bludorn, COP Rent, \$595.00; Carrie Boyd, 4-H Dog Show Judge, \$87.80; Bozied Oil Co Inc, Car Washes, Fuel, \$290.16; Lisa Brandt, 4-H Fashion Revue Judge, \$79.40; Brevik Law Office, Mental Illness CAA, \$238.01; Brookings Area CTC, First Aid CPR Cards, \$31.50; Brookings City Utilities, Utilities, \$4,247.42, Water for Truck Shed, \$406.92, Phone, Internet Service, \$101.45, Phone Service, \$1,100.68; Brookings County Weed Board, Northgrove Loop Weed Spraying, \$127.02; Brookings Engraving, Vinyl Lettering, Name Plates, \$409.00; Brookings Health System, June Blood Alcohol Testing, \$2,774.00; Burlage-Peterson Auctioneers, Auctioneer & Advertising Fee, \$864.25; Central Business Supply, Tabs, \$29.97, Copy Paper, Business Cards, \$91.72; Century Business Products, Copier Supplies, Maintenance, \$71.43, Copier Maintenance, \$49.46; Century Link, Long Distance Phone, \$160.87; City of Brookings, Joint Building Expenses, \$5,535.02; City of White, City of White Utilities, \$47.85; Claritus, Ink Cartridge, \$168.84; Cody, Denise, Inv MI Hearings, \$6.00; Compass Counseling & Assessment, Psychosexual Assessment, \$1,800.00, Psychosexual Assessment, \$1,800.00, Psychosexual Assessment, \$1,800.00; Corrisoft LLC, GPS Days, Insurance, \$282.00; Courtyard Des Moines Ankeny, Schneider Conference Hotel, \$488.32; Abbie Cribbs, 4-H Public Presentation Judge, \$30.00; Davids Rentals, COP Rent, \$375.00; Den-Wil Inc, Reimburse Garbage, Lawn Care, \$89.24; Elizabeth Droke, 4-H Dog Show Judge, \$54.44; Dupraz, Andy, Board Mtg Mileage 7/21, \$4.20; Ecolab Pest Elimination, Pest Elimination, \$82.03; Election Systems & Software, Firmware License, Maintenance, \$3,940.00; Fastenal Company, Filters, \$68.28; Feucht Construction, 1st Installment Sinai Shop Building, \$15,000.00; Fite, Pierce & Ronning Law, CAA, \$10,489.29, CAA, \$736.00, CAA, \$736.00, CAA, \$818.80, CAA, \$165.60; Fix It Shop Locksmith, Replace Broken Key, \$58.00; Foerster Office & Supply, Tissues, Roll Towels, \$89.60; Ford, Deb, Board Mtg Mileage 7/21, \$16.80; G&K Services, Laundry Services, \$341.68; Gass Law, PC, CAA, \$674.03; Jennifer Goldammer, CAA, \$736.00, CAA, \$1,633.00, CAA, \$285.20; Halme Inc, Construction Costs, \$73,163.52; Harmelink, Fox & Ravensborg, Mental Illness CAA, \$146.00; Patricia J Hartsel, Transcripts, \$228.00; Janet Heiden, 4-H Fashion Revue Judge, \$98.72; Tim Hogan, CAA, \$1,327.50, CAA, \$2,038.31, CAA, \$742.29, CAA, \$625.51, CAA, \$94.07, CAA, \$1,997.38, CAA, \$2,489.52, CAA, \$1,869.17, CAA, \$2,990.97; Hy-Vee Food Store, Zoning Mtg Refreshments, \$10.67, Cloverbud & GAP Supplies, \$63.16, Inmate Meals, \$14,766.71, Jury Meals, \$21.96, Water and Ice, \$17.98; Inmate Services Corporation, Transport from Texas, \$940.00; Johnson Brothers Excavation, Pea Rock for Seal Coating, \$32,558.57; Katterhagen, Mark, Inv MI

Hearing, \$15.00, Inv MI Hearing, \$15.00; The King Corporation, Repair Keypad in Jail, \$95.00; Kingbrook Rural Water, Water Utilities, \$33.00; Benjamin L. Kleinjan, CAA, \$975.20, CAA, \$1,505.00, CAA, \$552.00, CAA, \$987.80, CAA, \$1,453.60, CAA, \$809.60, CAA, \$312.80, CAA, \$239.20, CAA, \$358.80; Lewis & Clark Behavioral Health, BMI Intakes, \$640.00; Lewno, Lucy, Inv MI Hearing, \$251.21, Inv MI Hearing, \$150.46; Christopher Lilla, Proval Conf Air & Lodging, \$593.18, Key Fobs for Suburban, \$18.94; Lincoln County Auditor, Mental Illness Expenses, \$1,040.90; Locators & Supplies, Marking Paint, \$141.27; M&T Fire & Safety Inc, Repair to Change Hem Patch, \$36.00, Medication, \$72.50; Donald Mccarty, CAA, \$588.80, CAA, \$1,077.80; MCI, Long Distance Phone Calls, \$58.14; Mediacom LLC, Law Library - August, \$75.90; Nancy J Nelson, CAA, \$1,035.00, CAA, \$292.56, CAA, \$312.80; Newegg Business Inc, IT Supplies, Laser Printer, \$539.94; Northern Truck Equipment, Dump Body 0585, Wing, Plow, \$84,754.74; Northwestern Energy, Natural Gas, \$21.38; Office Depot Inc, Clips, Markers, Batteries, Ink, \$221.40, Draft Stamp, Sheet Protectors, \$44.72; Office Peeps Inc, Post Cards, Office Supplies, \$317.75, Paper, Flags, \$21.09; Olson, Steve, Board Meeting Mileage 7/11, \$16.80; One Office Solution, Copy Paper, \$279.90; Open Text Inc, Alchemy Renewal, \$2,969.77; Park Apartments, COP Rent, \$600.00, COP Rent, \$600.00; Parmely, Ronny, Board Mtg Mileage 7/21, \$8.40; Maurice Peterson, Flashlights, Spot Light, \$350.00; Pickard, Jennifer, Board Mtg Mileage 7/21, \$9.24; Proforma, 4-H Cloverbud Backpacks, \$345.39; Qualified Presort Service, Work from 7/01-7/15, \$13.55; RDO Equipment Co, Windowpane, Motor Grader, \$307,225.77; Reliance Telephone, Inmate Phone Cards, \$2,000.00; RFD Newspapers Inc, Publications, \$2,531.76, Legal Notices, \$139.26, Notice to Bidders, Bridge, \$53.50, Publications, \$1,246.06; Rick Ribstein, CAA, \$638.27, CAA, \$193.35, CAA, \$901.33; Running's Supply Inc, Flags, \$4.98; Sara Schoening, 4-H Public Presentation Judge, \$30.00; Schuneman Equipment Co, Parts, \$4.47; SD Attorney General's Office, 24/7, Scram 7/1-7/15, \$1,986.00, 24/7 Participation 7/1-7/15, \$77.00, 24/7 Scram 6/1-6/30, \$4,743.00, 24/7 Participation 6/1-6/30, \$239.00; SDACC, SDACC/SDACO Fall Convention, \$1,925.00, 3rd Qtr CLERP Pmt, \$5,959.31; SCACO, July 2016 ROD Relief Fund, \$1,058.00; SDSU Extension, Mileage Hill City to Watertown, \$90.67; Sioux Valley Cleaners Inc, July Janitorial for WIC, \$442.00; Sioux Valley Energy, Electric Utilities, \$224.00; Swanda, Karen, Inv MI Hearing, \$21.00, Inv MI Hearing, \$15.00; Taser International, Taser Cartridges, Headbands, \$658.22; Tb Partnership, COP Rent, \$650.00; Thomson Reuters - West, Codified Laws, \$695.50, Codified Laws 2016, \$17.25, NW Reporter, Westlaw, \$1,322.00, Codified Law Book, \$388.00, Codified Laws, \$51.75; Tri City Star, 1 Year Subscription, \$49.98; Tyler Technologies, Doc Pro Proj Mngmt, \$245.00; United Accounts, Collections, \$464.51; UPS Store, Shipping Radio, \$16.70, Shipping for Equip Repairs, \$10.64; US Postal Service, Postage, \$10,000.00; Steven Ust, Building Inspections, \$700.00, Building Inspections, \$200.00; Valley Motorsports, Motorcycle Repairs, \$98.09; Vandenberg Law, CAA, \$621.00, CAA, \$115.00, CAA, \$3,174.00; Gina Vanderwal, 4-H Fashion Revue Judge, \$50.00; Vantek Communications Inc, North Repeater August Fee, \$100.00; Verizon Wireless, Tablet Wireless, \$40.01; Volga Tribune, 1 Year Subscription, \$49.98; VS/ADRDL, Feline Rabies Testing, \$63.00; Walburg, Duane, Animal Control Mileage 7/9-7/22, \$56.70; Walmart Community, Programming & Office Supplies, \$359.70; Wells Fargo, Wells Fargo CC Charges, \$578.97; Terry D Wieczorek PC, CAA, \$119.60, CAA, \$516.28, CAA, \$318.82, CAA, \$316.15; Windsor Estates, COP Rent, \$565.00; Wintz & Ray Funeral Home, County Burial Fees, \$3,000.00; Yankton County Sheriff, Service of Process, \$50.00; Yankton County Treasurer, MI Hearings, \$553.65; Kara Zaug, 4-H Fashion Revue Judge, \$50.00; Zuercher Technologies LLC, Prosecution Server License, \$8,570.00; Fire Premium Refunds: Arlington Fire Dept, \$2,282.82; Astoria Fire Dept, \$488.49; Aurora Fire Dept, \$5,257.70; Badger Fire Dept, \$481.34; Brookings Fire Dept, \$74,755.03; Bruce Fire Dept, \$3,463.21; Elkton Fire Dept, \$5,871.53; Estelline Fire Dept,

\$1,973.04; Hendricks Fire Dept, \$1,406.71; Sinai Fire Dept, \$2,147.13; Toronto Fire Dept, \$980.11; Volga Fire Dept, \$9,314.92; White Fire Dept, \$5,221.60

August Cell Phone Reimbursements: Anderson, Jeffrey G, \$75.00; Birk, Richard, \$105.00; Biteler, David, \$30.00; Buseth, Vicki, \$105.00; Chapman, Beverly, \$105.00; Dejong, Darren J, \$60.00; Doremus, Sean, \$30.00; Friedrich, Cliff, \$45.00; Gengler, Michael, \$30.00; Giegling, Mike, \$30.00; Gross, Linda, \$30.00; Haider, Darin, \$60.00; Richard Haugen, \$45.00; Hieb, Richard, \$30.00; Hill, Robert, \$105.00; Hoekman, Devan, \$30.00; Holzhauser, Michael, \$105.00; Howard, Abigail A, \$105.00; Jensen, Larry, \$75.00; Kriese, Jeremy, \$30.00; Krogman, Ryan, \$75.00; Langstraat, Manual, \$30.00; Christopher Lilla, \$105.00; Littlecott, Laura, \$45.00; Mccrea, Don, \$15.00; Miller, Stephne, \$75.00; Molengraaf, John, \$30.00; Moser, Misty, \$75.00; Nesvold, Teree, \$105.00; Pierce, Irene, \$45.00; Lee Ann Pierce, \$75.00; Jon Pike, \$60.00; Plowman, Shawn, \$90.00; Scheer, Aaron, \$30.00; Scott, Michael, \$45.00; Sebring, Scott, \$105.00; Stanwick, Martin, \$105.00; Steffensen, Stacy, \$105.00; Stoltenburg, Michael, \$15.00; Sweebe, Bart, \$105.00; Umberger, Charles, \$45.00; Witchey, Kristen, \$75.00; Yseth, Tom, \$75.00.

Department Head Reports

County Development Director Robert Hill attended the NACo Conference; attended a table top exercise at SDSU; met with BATA; visited Bel-Brands to meet with their safety representative; and attended the Planning Commission Meeting. Hill said two school systems, the City of Brookings, and Brookings County applied for the Homeland Security Grants.

Hill discussed upcoming dates. Hill said Brookings POD is holding a shot clinic for 5th and 6th graders on August 10th at the Swiftel Center.

Director of Equalization Chris Lilla said his office continues to work on the rural review.

With Novita being completed, Lilla discussed the idea of hiring an outside appraiser to appraise the facility; that way there are no disputes.

Lilla said Department of Revenue received the 2016 Abstract with only one discrepancy.

Sheriff Martin Stanwick said they are at maximum occupancy for female inmates so they are not accepting any female inmates from other counties.

Stanwick discussed Senate Bill 70.

Jail Administrator Bart Sweebe discussed the 24/7 Program statistics.

Highway Superintendent Richard Birk said the crew has been chip sealing in Moody County and should finish this week. Birk said they will then begin chip sealing in Brookings County.

Birk said the bridge project south of White is moving forward. He also said the shop in Sinai is getting erected.

Birk said he attended the pre-construction meeting for the 2016 striping project.

Birk said Century Link will be starting a project, which will go through five townships: Volga, Preston, Eureka, Sterling, and Oakwood.

Birk discussed the possibility of creating a permanent part-time Heavy Equipment Operator position, and eliminate the two Temporary/Seasonal positions, which had been budgeted for. Yseth said he doesn't have any issues with it being on the agenda for discussion and possible action. Birk said he will discuss it in more detail with HR Specialist Laura Littlecott.

Birk said the state is putting together the new guidelines for the 5-Year Bridge Improvement plans. With these new forms, Birk said counties will be asked to list specifically where the funding

is coming from, project needs, revenue expectations, etc. Pierce asked if the new requirements will go into next year's plan. Birk said yes. Pierce said there would be some benefit in doing the current 5-Year plan in the new format.

Veterans & Human Services Director Michael Holzhauser said Don Bren will be receiving the Veteran of the Year Award at the State Fair.

Holzhauser said he is working with a gentleman on his Eagle Scout designation.

Holzhauser updated the board on the number of phone calls the office has made and received, and the number of in-person meetings.

Yseth asked Commission Department Director Stacy Steffensen to write up a letter congratulating Don Bren.

4-H Youth Advisor Sonia Mack said they have been incredibly busy the last few weeks with Achievement Days, and now they are preparing for the State Fair.

Mack said the new front door has been installed.

Mack said she heard a statement from one of the commissioners to provide a proposal or recommendation on the topic of moving. Mack asked the board if she should start working on that.

Yseth said he heard the same statement, and he would like the Extension Board to make a recommendation, but doesn't know how the Extension Board would get everyone's vote. Krogman said it would be very difficult to put all of the pressure on one board to make that decision.

With the State Fair's new guidelines, Jensen asked Mack if it's effecting the numbers at Achievement Days that some people are bypassing Achievement Days and showing at the State Fair. Mack said they cannot bypass Achievement Days. She said the ribbon awarded to the exhibit at Achievement Days does not prohibit that exhibit going on to the State Fair.

REGULAR BUSSINESS

The board discussed approving the re-submission of a \$100,000 Local Infrastructure Improvement Program grant application.

Ted Haeder with First District Association requested the re-submission of a grant application for the Northern Sky Dairy project. Haeder said the grant has expired, and this is a formality to activate the grant again. Jensen asked what the grant money can be used for. Haeder said the money is for construction and/or engineering costs.

Motion by Pierce, seconded by Jensen to approve and authorize Chairperson Krogman to sign the re-submission of a \$100,000 Local Infrastructure Improvement Program grant application.

Roll call vote: Yseth "aye," Jensen "aye," Pierce "aye," Krogman "aye." Motion carried.

The board discussed entering into a purchase agreement with the City of Brookings for the land under the Outdoor Adventure Center by the County and for the purchase of the Brookings County Resource Center by the City.

Yseth said he thinks it is too soon for any action because the board hasn't heard back from anyone and Commissioner Miller is absent. Krogman said they have a Memorandum of Understanding, and the States Attorney's and the City Attorney could work on the purchase agreement. Pierce said her impression is that 4-H is interested in the building, but has concerns on OAC managing it. Pierce said she would like to look at the draft management agreement from the OAC.

Krogman asked if a draft of the purchase agreement could be added to the agenda for the next meeting.

Pierce asked 4-H Youth Advisor Sonia Mack to compile a list of all the events 4-H wants to continue to hold at the Swiftel Center and what is needed from Swiftel to hold those events there included within the agreement.

By consensus, the board agreed to move forward with drafting the purchase agreement.

Motion by Pierce, seconded by Yseth to approve and authorize Chairperson Krogman to sign Agreement #16-66: a Planned Equipment Maintenance Agreement between Brookings County and Cummins Central Power, LLC for the purpose of inspecting the County's emergency generator for the courthouse and Sheriff's Department. Background information was provided by Commission Department Director Stacy Steffensen.

Roll call vote: Jensen "aye," Pierce "aye," Yseth "aye," Krogman "aye." Motion carried.

Motion by Jensen, seconded by Pierce to approve and authorize Chairperson Krogman to sign Agreement #16-67: a Bridge Improvement Grant Agreement for Preliminary Engineering for structure number 06-120-053, project number BRF 6295(00)16-1 PCN 05NU.

Roll call vote: Jensen "aye," Pierce "aye," Yseth "aye," Krogman "aye." Motion carried.

Motion by Pierce, seconded by Jensen to approve and authorize Chairperson Krogman to sign Agreement #16-68: a Bridge Improvement Grant Agreement for Preliminary Engineering for structure number 06-169-238, project number BRF 6319(00)16-2 PCN 05NV.

Roll call vote: Pierce "aye," Yseth "aye," Jensen "aye," Krogman "aye." Motion carried.

Motion by Yseth, seconded by Pierce to approve and authorize Chairperson Krogman to sign Agreement #16-69: a Bridge Improvement Grant Agreement for Preliminary Engineering for structure number 06-169-239, project number BRF 6319(00)16-3 PCN 05NW.

Roll call vote: Yseth "aye," Jensen "aye," Pierce "aye," Krogman "aye." Motion carried.

Motion by Yseth, seconded by Jensen to approve and authorize Chairperson Krogman to sign Agreement #16-70: a Bridge Improvement Grant Agreement for Preliminary Engineering for structure number 06-240-123, project number BRF 6317(00)16-4 PCN 05NX. Background information was provided by Highway Superintendent Richard Birk.

Roll call vote: Jensen "aye," Pierce "aye," Yseth "aye," Krogman "aye." Motion carried.

Motion by Yseth, seconded by Jensen to approve and authorize Chairperson Krogman to sign Agreement #16-71: a Letter of Contract for Engineering Services between Brookings County and Banner Associates, Inc. for Replacement of Existing Structure (Str. No. 06-080-044-U). Background information as provided by Highway Superintendent Birk.

Roll call vote: Jensen "aye," Pierce "aye," Yseth "aye," Krogman "aye." Motion carried.

Motion by Yseth, seconded by Pierce to approve and authorize Chairperson Krogman to sign Agreement #16-72: a Letter of Contract for Engineering Services between Brookings County and Banner Associates, Inc. for Replacement of Existing Structure (Str. No. 06-193-050-U).

Roll call vote: Pierce "aye," Yseth "aye," Jensen "aye," Krogman "aye." Motion carried.

Motion by Yseth, seconded by Pierce to approve and authorize Chairperson Krogman to sign Agreement #16-73: a Letter of Contract for Engineering Services between Brookings County and Banner Associates, Inc. for Replacement of Existing Structure (Str. No. 06-201-050-U).

Roll call vote: Yseth “aye,” Jensen “aye,” Pierce “aye,” Krogman “aye.” Motion carried.

Motion by Jensen, seconded by Yseth to approve and authorize Chairperson Krogman to sign Agreement #16-74: an application for occupancy of right-of-way of county highways made by Brookings-Deuel Rural Water System. Background information was provided by Highway Superintendent Richard Birk.

Roll call vote: Jensen “aye,” Pierce “aye,” Yseth “aye,” Krogman “aye.” Motion carried.

Motion by Jensen, seconded by Yseth to declare the following items as surplus property to be sold or salvaged: asset #79122: Henderson Sander to be salvaged; asset #000078: Henderson Sander to be salvaged; asset #0590: 1998 Ford Truck with 16' Crysteel Box to be sold on auction; asset #79235: Cat Motor Grader 140H to be sold.

Highway Superintendent Richard Birk discussed how these items would be sold or salvaged.

Roll call vote: Jensen “aye,” Pierce “aye,” Yseth “aye,” Krogman “aye.” Motion carried.

Motion by Yseth, seconded by Jensen to approve and authorize Chairperson Krogman to sign Agreement #16-75: the 2017 Emergency Management Performance Grant Sub-award Agreement. Background information was provided by County Development Director Robert Hill.

Roll call vote: Pierce “aye,” Yseth “aye,” Jensen “aye,” Krogman “aye.” Motion carried.

Motion by Pierce, seconded by Yseth to approve for recording purposes and authorize Chairperson Krogman to sign Resolution #16-23: a Plat of Lots 1 & 2 of Block 2 of Brookstone Addition in the SE ¼ of Section 17, Township 109 North, Range 49 West of the 5th P.M., Brookings County, South Dakota. Background information was provided by Commissioner Pierce.

Roll call vote: Yseth “aye,” Jensen “aye,” Pierce “aye,” Krogman “aye.” Motion carried.

Motion by Pierce, seconded by Yseth to approve for recording purposes and authorize Chairperson Krogman to sign Resolution #16-24: a Plat of Lot 12 of Dakota Shores Second Subdivision all being located in Gov't Lots 4 & 5, Section 15, T112N, R47W of the 5th P.M., Brookings County, South Dakota. Background information was provided by County Development Director Robert Hill.

Roll call vote: Jensen “aye,” Pierce “aye,” Yseth “aye,” Krogman “aye.” Motion carried.

Commission Department Director Stacy Steffensen presented the Commission Department Director's Report.

Steffensen said Joan Crooks with the Conservation District is trying to schedule a tour in August and would like to know which date works best for the commission.

Steffensen said Weed Supervisor Misty Moser received a nice letter from a citizen regarding weed control in Brookings County versus other places they have traveled to.

Steffensen said the problem with the courthouse air conditioner was a bad solenoid.

Steffensen discussed the Surplus Cash Analysis percentages.

Steffensen said she received a phone call from a concerned citizen in regards to the bars overserving their customers.

Chief Deputy States Attorney Abigail Howard said Drug Court is still operating every Thursday at 9:30 a.m. Howard encouraged the commission and public to come and watch.

Howard said their summer intern is officially done. Howard said they have been working with IT Specialist Shawn Plowman to go as paperless as possible.

Howard discussed upcoming dates.

Howard also thanked Sheriff Martin Stanwick and his deputies for all of their hard work.

COMMISSIONERS' REPORTS & DISCUSSION

Commissioner Pierce toured the Outdoor Adventure Center; attended the Extension Board Meeting that followed the OAC tour; attended the Democratic National Convention in Philadelphia; attended Achievement Days; attended the 4-H BBQ; attended and discussed the Planning & Zoning Meeting; attended the Special Commission Meeting; and discussed an issue she had with a citizen who had a lien placed against her.

Commissioner Jensen toured the Outdoor Adventure Center; attended the Extension Board Meeting that followed the OAC tour; attended and discussed the BATA Meeting; attended the Swiftel Advisory Board Meeting; attended the parade in Bruce; volunteered at the Swine Show; attended the 4-H BBQ; attended the Senior Companions Award reception in Watertown; and attended the Gala Days parade in Aurora.

Commissioner Yseth attended the ICAP Meeting; toured the Outdoor Adventure Center; attended the Extension Board Meeting that followed the OAC tour; and attended and discussed the Hospital Board Meeting.

Commissioner Krogman attended the BEDC Meeting; toured the Outdoor Adventure Center; attended the Extension Board Meeting that followed the OAC tour; attended the 4-H Meeting at the Swiftel Center; attended the 4-H BBQ; and spoke with a concerned 4-H citizen regarding the OAC.

EXECUTIVE SESSION

Motion by Pierce, seconded by Jensen to enter into Executive Session at 11:13 a.m., in accordance with SDCL 1-25-2(1)(4), personnel and contract negotiations. Motion carried. The board came out of Executive Session at 12:58 p.m. No action was taken.

ADJOURNMENT

Motion by Yseth, seconded by Jensen to adjourn. Motion carried. The next regular scheduled meeting is Tuesday, August 23, 2016 at 8:30 a.m.

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Jenna Peterson

Finance Assistant II
Brookings County

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